

LUKE'S PLACE SUPPORT & RESOURCE CENTRE
FOR WOMEN & CHILDREN
FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

INDEPENDENT AUDITORS' REPORT

TO THE DIRECTORS OF LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

Qualified Opinion

We have audited the financial statements of Luke's Place Support and Resource Centre For Women & Children (the Organization), which comprise the statement of financial position as at March 31, 2020 and the statements of operations, changes in net assets, and cash flow for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects the financial position of Luke's Place Support and Resource Centre For Women & Children as at March 31, 2020 and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations Luke's Place Support and Resource Centre For Women & Children derives a portion of its income from the general public in the form of donations, fundraising and education and training, which are not susceptible to complete audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Luke's Place Support and Resource Centre For Women & Children. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising and education and training, excess of revenue over expenses, assets and unrestricted funds for the years ended March 31, 2019 and 2020 and current assets as at March 31, 2019 and 2020 and net assets as at April 1 and March 31 for both the 2019 and 2020 years. Our audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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Independent Auditor's Report (Cont'd)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dawn Flett & Associates

Chartered Professional Accountant Licensed Public Accountant
June 29, 2020

Ajax, Ontario

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
Revenue		
Donations and fundraising	\$ 43,759	\$ 68,817
Education and training	23,493	41,526
Grant funding (Note 4)	850,273	788,468
Foundation grants (Note 4)	36,702	18,440
Other	<u>306</u>	<u>346</u>
	<u>954,533</u>	<u>917,597</u>
Expenses		
Amortization	511	511
Grant-related expenses (Note 4)	850,273	788,468
Foundation grant expenses (Note 4)	36,702	18,440
Office and general	82	5,380
Professional services	10,974	17,177
Program and resource costs	1,452	20,142
Wages and benefits	<u>3,633</u>	<u>9,760</u>
	<u>903,627</u>	<u>859,878</u>
NET REVENUE OVER EXPENSES	\$ <u>50,906</u>	\$ <u>57,719</u>

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
<u>INTERNALLY RESTRICTED FUND (NOTE 5)</u>		
Opening balance	\$ 50,000	\$ -
Transfer from unrestricted net assets	<u>25,000</u>	<u>50,000</u>
Closing balance	<u>\$ 75,000</u>	<u>\$ 50,000</u>
 <u>UNRESTRICTED NET ASSETS (NOTE 6)</u>		
Opening balance	\$ 126,408	\$ 118,689
Net revenue over expenses	50,906	57,719
Transfer to internally restricted fund	<u>(25,000)</u>	<u>(50,000)</u>
Closing balance	<u>\$ 152,314</u>	<u>\$ 126,408</u>

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN
(INCORPORATED WITHOUT SHARE CAPITAL

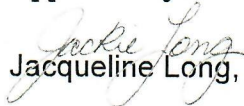
UNDER THE CANADA CORPORATIONS ACT)


BALANCE SHEET

AS AT MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
Current		
Bank	\$ 352,091	\$ 296,556
Accounts receivable	86,450	17,258
Prepaid expenses	9,241	16,358
	<u>447,782</u>	<u>330,172</u>
Investment – at cost	<u>30,941</u>	<u>199</u>
Capital Assets (Note 3)	<u>1,874</u>	<u>2,385</u>
	<u>\$ 480,597</u>	<u>\$ 332,756</u>
<u>LIABILITIES</u>		
Current		
Accounts payable and accrued liabilities	\$ 106,040	\$ 21,949
Deferred Revenue – operating grants (Note 4)	117,798	100,313
– donations	29,445	23,217
– gift cards	-	408
Employer taxes payable	-	10,461
	<u>253,283</u>	<u>156,348</u>
<u>NET ASSETS</u>		
Internally restricted fund (Note 5)	75,000	50,000
Unrestricted Net Assets (Note 6)	<u>152,314</u>	<u>126,408</u>
	<u>227,314</u>	<u>176,408</u>
	<u>\$ 480,597</u>	<u>\$ 332,756</u>

Approved by the Board of Directors:


Jacqueline Long, President


Lola Chioppetta, Treasurer

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
Cash Provided By (Used In) Operating Activities:		
Excess of revenue over expenses	\$ 50,906	\$ 57,719
Non-cash items:		
Amortization	511	511
Changes in non-cash working capital:		
Accounts Receivable	(69,192)	1,106
Prepaid Expenses	7,117	(8,270)
Investment	(30,742)	(99)
Accounts Payable and Accrued Liabilities	73,630	3,756
Deferred Revenue	<u>23,305</u>	<u>57,714</u>
Cash Provided (Used)	55,535	112,437
Cash, Beginning of Year	<u>296,556</u>	<u>184,119</u>
Cash, End of Year	\$ <u>352,091</u>	\$ <u>296,556</u>

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

NOTES TO FINANCIAL STATEMENTS

AS AT MARCH 31, 2020

1. Nature of Operations

Luke's Place is a resource and information centre whose purpose is to support women abuse survivors and their children as they deal with custody and access issues within the Ontario family court system.

The Organization was incorporated without share capital in 2000 under the Canada Corporations Act. The Organization is a registered charity and has been granted tax-exempt status under the Income Tax Act.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Capital Assets and Amortization

Capital assets are recorded at cost. Amortization charges are calculated on a straight-line basis at the following rates:

Computer hardware	3 years
Computer software	1 year
Furniture and equipment	5 years

(b) Revenue Recognition

Unrestricted donations, fundraising and other revenues are recognized as revenue when received or receivable. Restricted donations are recognized as revenue in the year in which the related expenses are incurred.

The Organization follows the deferral method of accounting for grant revenue. Restricted grants are recognized as revenue in the year in which the related expenses are incurred.

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

NOTES TO FINANCIAL STATEMENTS

AS AT MARCH 31, 2020

2. Significant Accounting Policies (Cont'd)

(c) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Included in these financial statements are estimates for accounts receivable and accounts payable and accrued charges.

(d) Allocation of Grant-Related Expenditures

The allocation of grant-related expenditures is based upon expenses incurred in relation to budgets approved by the grant funder. The breakdown is provided in Note 4.

(e) Contributed Services

The activities of the Organization are dependent upon the voluntary services of many individuals. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

3. Capital Assets

Capital assets consist of the following:

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>2020 Net</u>	<u>2019 Net</u>
Computer hardware	\$ 15,190	\$ 15,190	\$ -	\$ -
Computer software	717	717	-	-
Furniture and equipment	<u>21,950</u>	<u>20,076</u>	<u>1,874</u>	<u>2,385</u>
	<u>\$ 37,857</u>	<u>\$ 35,983</u>	<u>\$ 1,874</u>	<u>\$ 2,385</u>

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

NOTES TO FINANCIAL STATEMENTS

AS AT MARCH 31, 2020

4. Deferred Revenue

(a) Grant funding of \$867,758 was received during the year or is receivable from various external sources for specific projects. Revenue was recognized as expenses were incurred. Deferred revenue consists of the unexpended portion of these grants as follows:

	<u>Opening Balance</u>	<u>Grants Received</u>	<u>Expensed Currently</u>	<u>Closing Balance</u>
Women and Gender				
Equality Canada	\$ -	\$ 143,727	\$ 143,727	\$ -
Ministry of Children, Community and Social Services	6,561	60,000	47,997	18,564
Ministry of Attorney General	-	491,300	491,300	-
Law Foundation of Ontario	<u>93,752</u>	<u>172,731</u>	<u>167,249</u>	<u>99,234</u>
	<u>\$ 100,313</u>	<u>\$ 867,758</u>	<u>\$ 850,273</u>	<u>\$ 117,798</u>

The following is a summary of grant-related expenditures:

	<u>2020</u>	<u>2019</u>
Insurance	\$ 6,271	\$ 6,300
Program and resource costs	86,113	94,458
Office and general	12,068	1,367
Occupancy costs	34,201	28,776
Professional services	189,261	150,654
Wages and benefits	<u>522,359</u>	<u>506,913</u>
	<u>\$ 850,273</u>	<u>\$ 788,468</u>

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

NOTES TO FINANCIAL STATEMENTS

AS AT MARCH 31, 2020

4. Deferred Revenue (Cont'd)

- (b) Foundation Funding of \$42,930 was received during the year from external sources for specific projects. Revenue was recognized as expenses were incurred. Deferred revenue consists of the unexpensed portion of these grants.

Opening balance	\$ 23,217
Grants received	42,930
Expenses incurred	<u>36,702</u>
Closing balance	\$ <u>29,445</u>

5. Internally Restricted Fund

The Internally Restricted Fund represents funds available for emergency, program enhancement or other purposes specified by the Board of Directors from time to time. This fund is to be maintained as a fiscally prudent reserve, to provide funds for continuity of operations and operational contingencies. Any use of these funds requires explicit approval by the Board of Directors.

6. Unrestricted Net Assets

Unrestricted funds may be used to provide resources for approved programming in the event of reduced available funding, fund contingent requirements in excess of the internally restricted fund or to fund program enhancements to better service the community.

7. Comparative Figures

Certain comparative figures have been reclassified to conform to the current method of presentation.

8. Supplementary Information

Ministry of the Attorney General Grant Schedule of Revenues and Expenditures (Schedule A) has been provided as supplementary information for the purposes of the Ministry of the Attorney General.

LUKE'S PLACE SUPPORT & RESOURCE CENTRE FOR WOMEN & CHILDREN

NOTES TO FINANCIAL STATEMENTS

AS AT MARCH 31, 2020

9. Subsequent Event

Subsequent to March 31, 2020 financial markets have been negatively impacted by the novel Coronavirus or COVID-19, which was declared a pandemic by the World Health Organization on March 12, 2020. This has resulted in significant economic uncertainty and consequently, it is difficult to reliably measure the potential impact of this uncertainty on the Association's future financial results.

Luke's Place Support & Resource Centre for Women & Children
Ministry of the Attorney General Grant
Statement of Revenue and Expenditures
For the Year Ended March 31, 2020

	FCSWP - Training Initiative 2019-20	FCSWP - Family Court Support Worker 2019-20	FLS - Family Law Support 2019-20	Total 2019-20	Total 2018-19
<u>Grant Revenue</u>	\$138,800	\$97,500	\$255,000	\$491,300	\$491,300
<u>Expenditures</u>					
Wages and benefits	47,492	90,610	197,304	335,406	328,336
Office and general	900	1,080	4,535	6,515	13,153
Program and resources	31,350	4,400	7,698	43,448	41,825
Occupancy	2,000	-	12,000	14,000	11,000
Audit and bookkeeping	4,000	1,410	7,000	12,410	12,410
Legal	49,058	-	24,963	74,021	74,031
Web Development/Tech Support	4,000	-	1,500	5,500	10,545
Total Expenditures	<u>138,800</u>	<u>97,500</u>	<u>255,000</u>	<u>491,300</u>	<u>491,300</u>
Surplus/(deficit) closing balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>